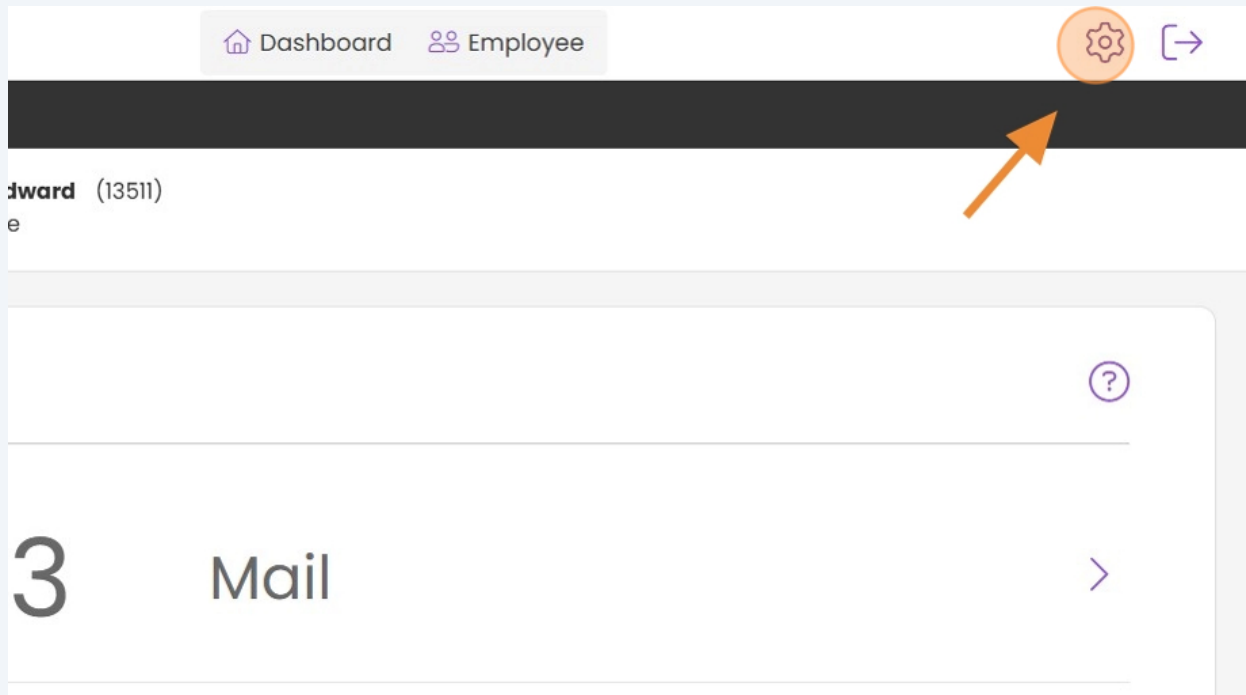


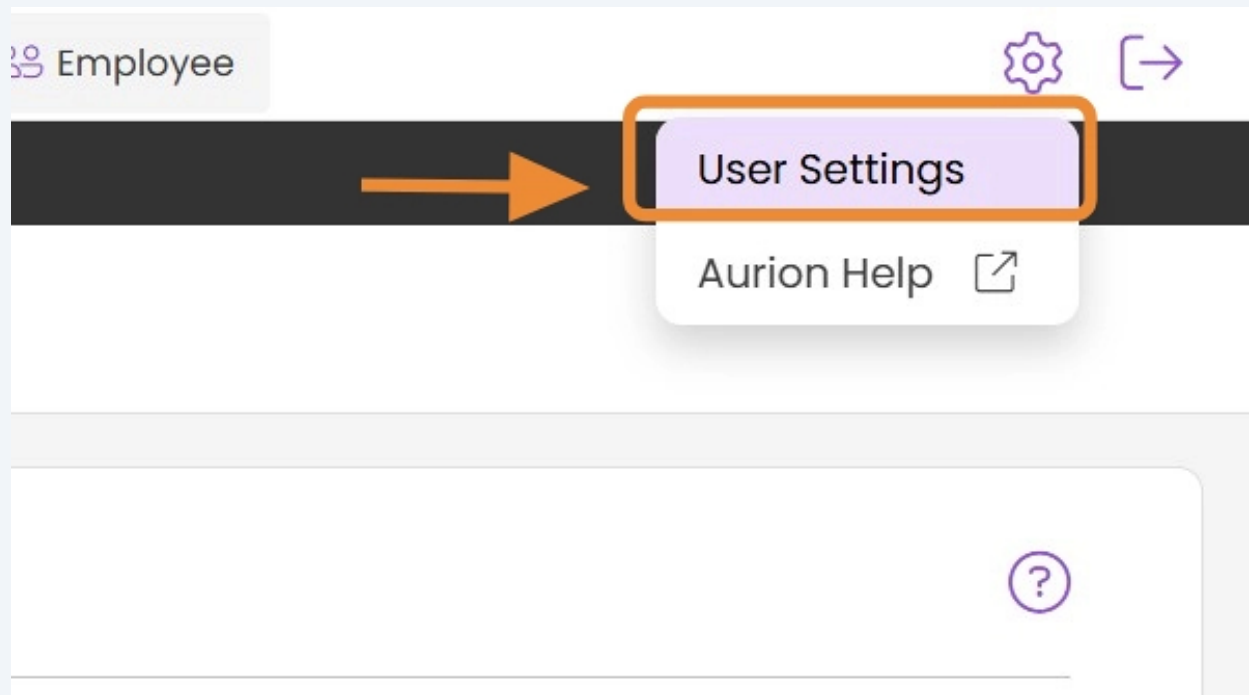
ESS - Change your Password

1

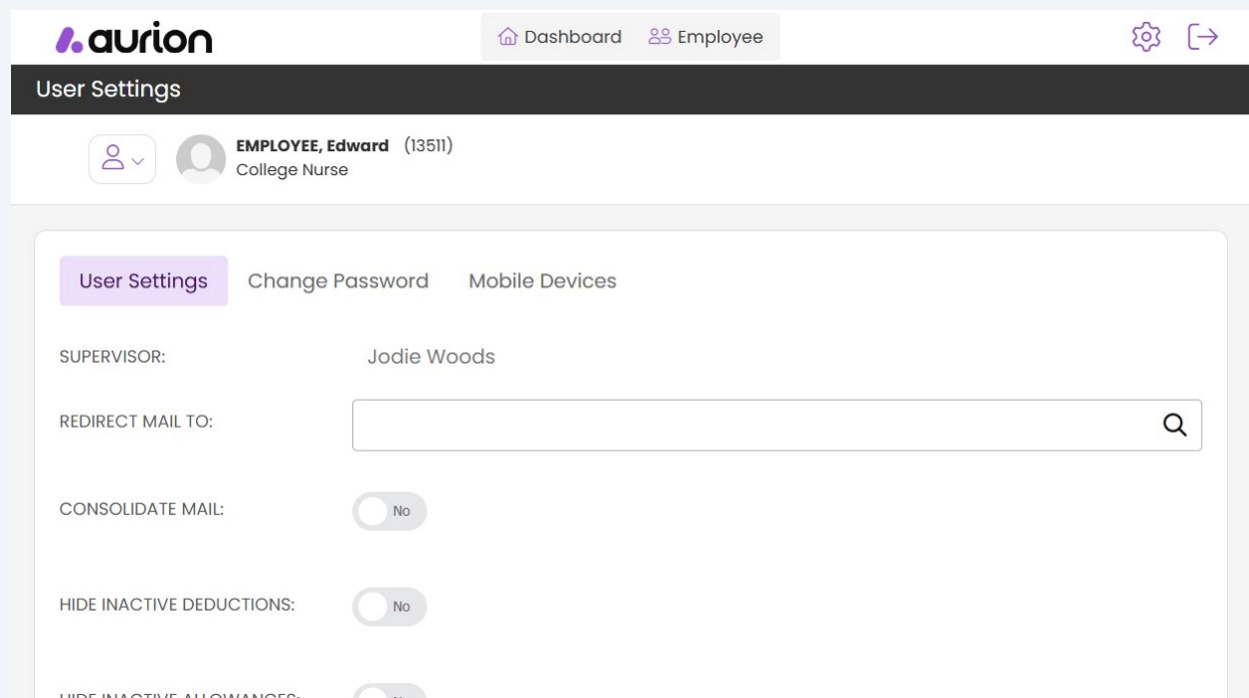
from your **Employee Self Service (ESS)** and from the right side of your window, select the **Settings** icon.



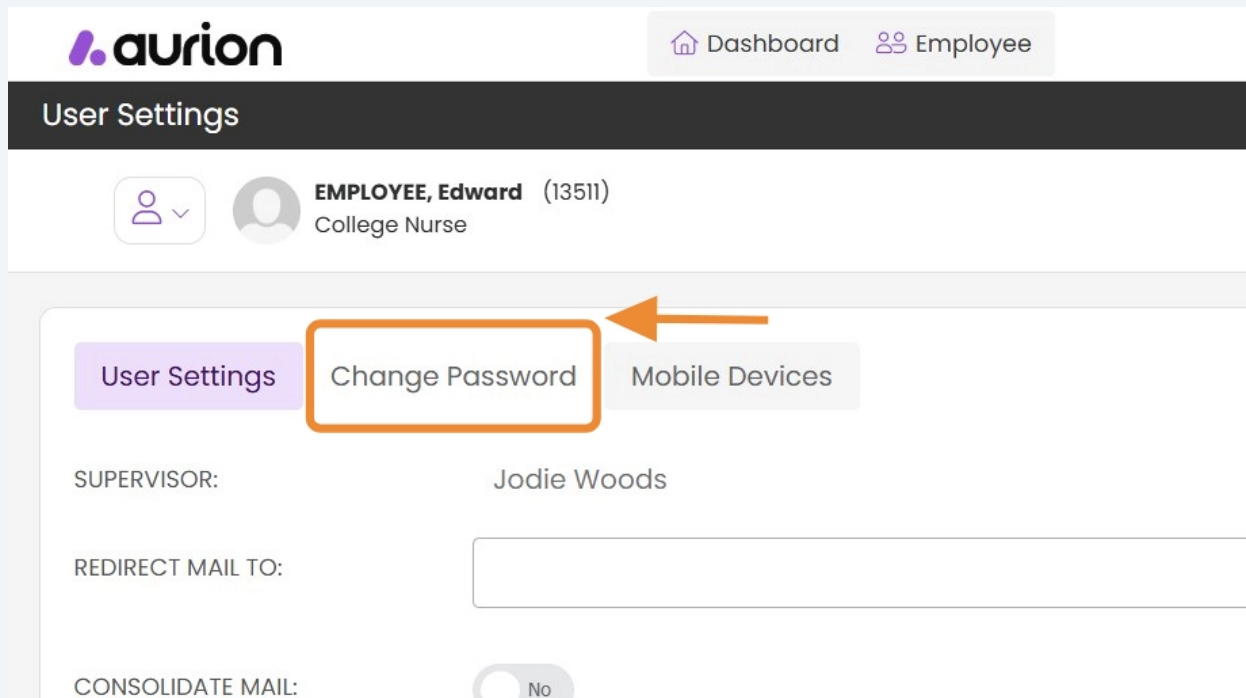
2 Click "User Settings"



3 After clicking on **User Settings**, you will be redirected to the page shown below.




4 Click "Change Password"



aurion [Dashboard](#) [Employee](#)

User Settings

 **EMPLOYEE, Edward** (13511)
College Nurse

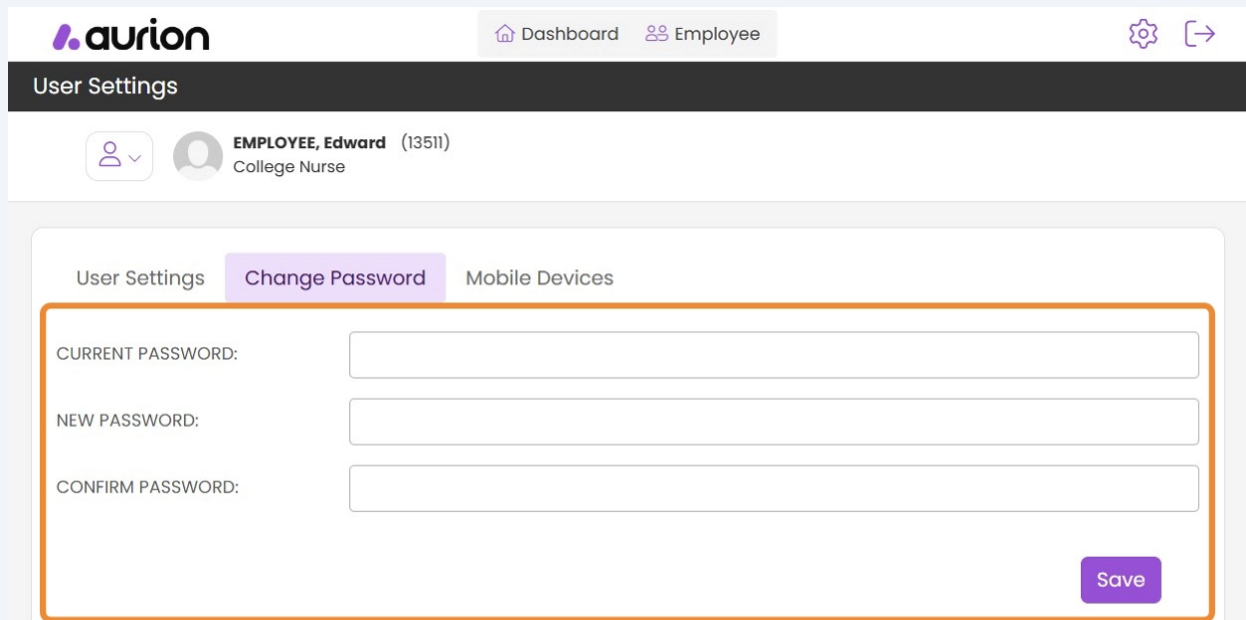
User Settings **Change Password** Mobile Devices


SUPERVISOR: Jodie Woods

REDIRECT MAIL TO:


CONSOLIDATE MAIL: ☐ No

5 Select and set your new password.



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User Settings

 **EMPLOYEE, Edward** (13511)
College Nurse

User Settings **Change Password** Mobile Devices


CURRENT PASSWORD:

NEW PASSWORD:



CONFIRM PASSWORD:

Save



6 Click "Save", your password has now been updated



[Dashboard](#) [Employee](#)

User Settings

  **EMPLOYEE, Edward** (13511)
College Nurse

User Settings

Change Password

Mobile Devices

CURRENT PASSWORD:

NEW PASSWORD:

CONFIRM PASSWORD:

Save